



AUSTIN HARDWOODS

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Denver, CO 80223
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Application for Employment

(Equal Opportunity Employer)

Austin Hardwoods, Inc. is an equal employment opportunity employer. All applicants will be considered without regard to age, race, national origin, religion, disability, sex, or other protected status in accordance with applicable federal and state equal employment opportunity laws. Austin Hardwoods, Inc. will strive to accommodate any physical or mental limitations of employees or applicants in order to accomplish the essential functions of the job.

General:

Name _____

Address _____

Telephone _____ Social Security Number _____

Date Available for Employment _____

If employed and under 18, can you furnish a work permit? Y N

Have you ever been employed By Austin Hardwoods, Inc.?
 Y N

Are you employed now? Y N

May we contact your present employer? Y N

If yes, provide contact information _____

Are you prevented from lawfully becoming employed in this country because of visa or immigration status? Y N

Type of work desired _____

If applying for a position where driving is required, do you have a valid driver's license in this state? Y N

License Number _____

Can you perform the essential functions of the job(s) for which you are applying? Y N

Are you available to work Full-Time Part-Time Over-Time

Have you been convicted of a felony? Y N

(Please note that a "Yes" answer will not bar you from consideration for employment.)

If yes, please explain _____

Education:

School Name, Address, Year Completed and Course of Study

Elementary _____

Secondary _____

College _____

Graduate _____

Special Skills, Qualifications and Considerations:

Summarize any special skills and qualifications, volunteer activities, military experience, employment or other activities related to the job you are seeking:

References:

List three (3) non-relatives who are familiar with your qualifications, work history, and ability.

Name	Occupation/Relationship	Years Known	Telephone
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Employment Experience:

Employer _____

Supervisor's Name _____

Address _____

Your Job Position _____

Telephone Number _____

Employed from _____ (mo/yr) to _____(mo/yr)

Your Salary (starting/ending) _____

Duties _____

What did you like most about your job? _____

Reason for Leaving _____

Employer _____

Supervisor's Name _____

Address _____

Your Job Position _____

Telephone Nuumber _____

Employed from _____ (mo/yr) to _____(mo/yr)

Your Salary (starting/ending) _____

Duties _____

What did you like most about your job? _____

Reason for Leaving _____

Employer _____

Supervisor's Name _____

Address _____

Your Job Position _____

Telephone Nuumber _____

Employed from _____ (mo/yr) to _____(mo/yr)

Your Salary (starting/ending) _____

Duties _____

What did you like most about your job? _____

Reason for Leaving _____

Employer _____

Supervisor's Name _____

Address _____

Your Job Position _____

Telephone Nuumber _____

Employed from _____ (mo/yr) to _____(mo/yr)

Your Salary (starting/ending) _____

Duties _____

What did you like most about your job? _____

Reason for Leaving _____

Please read the following statements carefully before signing this application. Only those applications that are signed and dated are considered valid. If you have any questions regarding this statement, please ask them before signing.

I certify that all answers and statement I have made on this application (and resume or other supplementary material) are true and complete without omissions. By signing below, I authorize **Austin Hardwoods, Inc.** to investigate all statements contained in this employment application as they deem necessary in arriving at an employment decision. I understand that any false information provided by me will likely result in a refusal to hire or immediate discharge if I am employed. I authorize any of the persons or organization named in this application to give you complete information and records regarding my employment, education, character and qualifications.

If hired I will be responsible for familiarizing myself with all rules and regulations of **Austin Hardwoods, Inc.** as they presently exist or are later modified. If hired, I understand my employment can be terminated, at the discretion of Austin Hardwoods, Inc. or at my option, without notice, at any time and for any reason.

I understand this application is not an offer of employment and no promises or representations of employment have been made to me at this time.

I have read, understand, and agree with the above.

Signature of Applicant _____

Date _____

This application is valid for only ninety (90) days from the date I signed. If I want to be considered for job openings more than ninety (90) days from the date signed, I will submit a new application.